



**Lancaster University Archery Club**  
**Executive Committee Meeting Minutes**

Date – 30<sup>th</sup> June 2023

Time – 6.30pm

**Week of Meeting:** 30

**Chair:** Thea Moore

**Location:** Room next to Trevor

**Invitees:** Alex Ward, Dave Spruce, Grace Sage, Hana White, Liam Wylie, Myles Hulme, Rosie Holbrey, Thea Moores, Zuzabba Dubowska

**Members Present:** AW, DS, LW, MH, RH, TM, ZD

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***Agenda:***

***Bank account***

***AOB***

**Officer's reports;**

**Thea:** tried to sort album to York and grace sorted it, emailed SU about Irina joining the exec

**Grace:** nothing to report

**Zuzanna:** nothing to report

**Alex:** nothing to report

**Liam:** paid and received hoodies and will send them out, need to restart change in signatories for bank

**Myles:** nothing to report

**Hana:** introduced herself to Ed, sorted items for BUCS outdoors

**Dave:** discussed the audit



**Rosie: organised hand over with Irina**

### **Bank account**

Need to change mandate or bank account can be closed

Need to talk to Adam about sorting it as Barclays will send him the documents to sign

### **AOB**

Need an exec member to supervise someone new who has prior experience to make sure they are safe

Over summer sort google calendar so exec knows what's happening and when

Need a summer exec meeting sorting.

***Meeting adjourned – 16.41***