



Lancaster University Archery Club

Executive Committee Meeting Minutes

Date- 29th September 2020

Time – 4:00pm

Type of Meeting: Welcome Week

Chair: Rosie Irwin Holbrey

Location: Zoom

Invitees: Rosie Irwin Holbrey (RIH), Jacob Kellock (JK), Jesse Phillips (JP), Peter Cox (PC), Jack Tuominen (JT), Will Kellett (WK), Sean Maclver (SM), Charlotte Brocksom (CB), Killian Higgins (KH), Alex Gaffney (AG)

Members Present: Rosie Irwin Holbrey, Jacob Kellock, Jack Tuominen, Will Kellett, Sean Maclver, Charlotte Brocksom, Killian Higgins, Alex Gaffney

Members Absent: Jesse Phillips, Peter Cox

Non-exec Present: Dave Spruce

Agenda:

1. Officers reports
2. AGB cheque
3. Signatories
4. Equipment day
5. Outdoor sessions
6. Socials
7. Newsletter
8. AOB

Officers reports

- **JK** – sent RIH the cheque and gave SM forms to fill in for signatories – received RIH’s email – need to know the amount to be paid
- **RIH** – confirmation we can have regular outdoor sessions – emailing to explain that we’re allowed to shoot indoor – there’s some confusion around being exempt from the rule of six. Planning to do a Teams meeting with them to help clarify



- **JP** – Uploaded minutes – planning to do the newsletter as a pdf – post on website and union cloud – like to release end of this week or end of week 1 – if anyone wants to add anything let him know by thurs afternoon

AGB cheque

- RIH has check
- Will give to CB soon

Signatories

- RIH has done her part
- SM has called up and needs to go to the bank
- JK will finish off after SM has gone to bank

Equipment day

- Will try to book a badminton court later this week

Outdoor sessions

- Will be a regular thing
- Recommended to do a booking system and track n trace by AGB
- Trying to book 11am-5pm Saturday and then maybe have two 3 hour sessions
- Need to check how many bosses we can setup and then decide how many spaces to advertise
- AGB has changed guidelines saying two people from different households may be able to share a target?
- First aiders – we have 4 in the exec alone – need to check if any more – need at least one for an outdoor session to run
- Might want to check how first aid is affected by social distancing
- Try to organise a session this Saturday for the exec to work out how we're going to set the range

Socials

- Pub quiz has been written up
- Do it this Friday on Teams
- Put a post up on FB – ask who wants to be there so we can set a group up

Newsletter

- JP asks to let them know if anyone has anything they want to add



- Introduce exec and update on covid situation are going to be in the first one

AOB

- Mention in session if not received AGB confirmation
- Look into the e-card on iLancaster for people with other circumstances
- KH has had no reply on not being able to do the data protection training

Meeting adjourned – 5pm