



Lancaster University Archery Club

Executive Committee Meeting Minutes

Date- 21st October 2020

Time – 7:00pm

Type of Meeting: Week 3

Chair: Rosie Irwin Holbrey

Location: Zoom

Invitees: Rosie Irwin Holbrey (RIH), Jacob Kellock (JK), Jesse Phillips (JP), Peter Cox (PC), Jack Tuominen (JT), Will Kellett (WK), Sean MacIver (SM), Charlotte Brocksom (CB), Killian Higgins (KH), Alex Gaffney (AG)

Members Present: Rosie Irwin Holbrey, Jacob Kellock, Jesse Phillips, Peter Cox, Jack Tuominen, Will Kellett, Sean MacIver, Charlotte Brocksom, Alex Gaffney

Members Absent: Killian Higgins

Non-Exec Present: Dave Spruce

Agenda:

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- Officers report
- First session - review
- Risk Mitigation Document
- Archery GB survey for clubs
- Outdoor shoot
- Signatories and LAA fees
- Covering door - need to send an idea to Sam
- UnionCloud emailing and newsletter
- Netflix Party
- AOB

Officers report

- JK – called the bank – SM can now sign checks



- AG –made a group chat of coaches – trying to organise a refresh and what people want to work on –Vlada trying to get some exercise routines for us to do
- RIH – Sam said we can go ahead with Archery – not been provided info about funding – coaches outside of Lancashire will not be allowed to coach – need to let Sam know the solution to the glass in the doors
- SM – Friday shoot went well in terms of COVID

First session – review

- Went well
- Need to keep an eye on the 2m
- Easy to social distance – had 7 people – would it still be easy if we had the max (12 people)
- If we have both sides of the hall – do 8 on each side– if we don't, have up to 12

Risk mitigation document

- This is for the Archery trial session for first years (non-beginners)
- We need to send it to LUSU and needs to be approved
- Said we're not doing beginners this term – reduced risk factor – will need to redo doc in Jan
- Mentions all COVID safety measures – unioncloud questionnaire details and how we run a shoot
- Attached COVID risk assessment

Archery GB survey for clubs

- Done and filled in

Outdoor shoot

- It's meant to be raining so we're not going to run a shoot this Saturday

Signatories for LAA fees

- SM is now a signatory
- RIH to pay and then be given check during a session

Covering door

- Put an unused boss in front – have shooting side face the door

UnionCloud emailing and newsletter



- Email in unioncloud still @lancaster.ac.uk
- Need to sort that out so that the emails can be sent to the right place

Netflix party

- A robin hood film
- This Sunday - 8:30

AOB

- Bosses- move the knackered ones down to storage – look at getting new frames if the foam is alright
- Halloween social idea – among us

Meeting adjourned – 8:08pm