



Lancaster University Archery Club Executive Committee Meeting Minutes

Date- 23rd September 2020

Time – 7:00pm

Type of Meeting: Summer Holiday

Chair: Rosie Irwin Holbrey

Location: Zoom

Invitees: Rosie Irwin Holbrey (RIH), Jacob Kellock (JK), Jesse Phillips (JP), Peter Cox (PC), Jack Tuominen (JT), Will Kellett (WK), Sean MacIver (SM), Charlotte Brocksom (CB), Killian Higgins (KH), Alex Gaffney (AG)

Members Present: Rosie Irwin Holbrey, Jacob Kellock, Jesse Phillips, Jack Tuominen, Sean MacIver, Charlotte Brocksom, Alex Gaffney

Members Absent: Peter Cox, Killian Higgins, Will Kellett,

Non-exec present: Dave Spruce

Agenda:

- Officers reports
- Changes in guidelines
- Changing signatories
- AGB fees
- memberships on AGB
- Taster session and tickets
- Post on LUAC page
- NEUAL outdoors
- Track n Trace
- AOB

Officers reports

- **SM/KH** – found out what kit returners need
- **JK** – started looking at AGB membership fees – started signatories
- **CB** – started looking at AGB membership fees



- **RIH** – Haven't heard anything about session times – risk assessment has been officially approved but may be changed due to the situation – added track n trace to the risk assessment before it was given in – made KH and SM as COVID officers
- **JP** – updated website – uploaded COVID document – sorted out club records – will be organising the newsletter

Changes in guidelines

- More restrictions added by government – rule of six has been added to indoor sports – AGB is discussing whether this effects us – RIH talked with VP Sports to discuss what we'd do if we are effected – they said maybe split into two one hour periods
- Can't really run a shoot with only 6 – AGB only needs two people to run a range (captain and range officer, and other responsible person)
- Plan B – maybe try outdoor shoots – have a weekend session – would need to book far rugby pitch

Changing signatories

- Need to change from Anna to SM – RIH and JK need to fill in forms and SM needs to give details to JK

AGB fees

- CB to pay by bank transfer – JK write check and put it through RIH's mailbox then pass to CB's porters

Memberships on AGB

- CB to email the people who are not already members of the club – for people without FB mention in the newsletter about being renewed – also mention on all social medias

Taster session and tickets

- Planning to a doc so that people agree to etc. – tick box for; borrowing equipment, read COVID guidelines, read normal code of conduct.
- Outdoor shoot – 20 yards – have options for different target faces for different abilities
- Book 3rd October for outdoor shoot for freshers 3-5pm but setup beforehand

Post on LUAC page



- Post a plan about what's happening, the COVID doc and when our first/taster session will be and mention looking at a regular outdoors session – say may change depending on government guideline

NEAUL outdoors

- PC not present.
- Still unsure about what the situation will like – it would be the next exec in charge on the day- would like to do it if possible

Track n Trace

- Been asked to specify how we're doing track n trace – use the details for booking system to track people? Add phone number to booking for track n trace

AOB

- Run outdoor shoots anyway? – would make up for people not being able to shoot as much indoors – need to discuss how the rules would vary for outdoors
- Newsletter – add how things are changing to the newsletter
- Socials to do a pub quiz next week for freshers

Meeting adjourned – 7:20pm