



Lancaster University Archery Club Executive Committee Meeting Minutes

Date- 20th August 2020

Time – 5pm

Type of Meeting: Summer Holiday

Chair: Rosie Irwin Holbrey

Location: Zoom

Invitees: Rosie Irwin Holbrey (RIH), Jacob Kellock (JK), Jesse Phillips (JP), Peter Cox (PC), Jack Tuominen (JT), Will Kellett (WK), Sean Maclver (SM), Charlotte Brocksom (CB), Killian Higgins (KH), Alex Gaffney (AG)

Members Present: Rosie Irwin Holbrey, Jacob Kellock, Jesse Phillips, Jack Tuominen, Will Kellett, Sean Maclver, Charlotte Brocksom, Killian Higgins, Alex Gaffney

Members Absent: Peter Cox

Non-exec present: Dave Spruce

Agenda:

- Info from VP Activities
- Running/advertising freshers
- Term 1 session structure
- Registering the hall and moving equipment
- AOB

Motion:

Info from VP Activities

- Everything is unclear, with plans up in the air and complicated
- Follow national governing body to plan



- Freshers is going to be virtual
- Discouragement of meeting in person unless necessary
- Inclusivity – VP Sports pushing to get or make a welfare officer
 - Could add to an existing role – social? Webmaster?
 - Responsibilities? – be a point of call, a disciplinary role?
 - Make plans to set it up – talk about before AGM to add to club docs

Freshers

- Should we do it and how?
- Have more freshers sessions – Monday and Friday?
- Have to book into the session?
- VP Sports implied Sugar will be used to set up stalls with a livestream and interview each society
- Rosie's idea – do a video answering the usual questions asked – reusable in future years? – covid info at beginning or end? – or one general and one covid specific?
- On campus advertisement – put up posters on spine

New hall registration and equipment move

- Rosie to check the sports hall
- Register new hall with AGB
- Need to check the storage

Covid changes

- Will need a risk assessment and plan
- Check AGB Covid risk assessment
- Rosie will look at capacity of new hall
- AGB needs a lane space between each person
- Don't know LUSU's judgement
- Facemasks need to be worn at all EXCEPT when shooting – as a safety hazard
- Wear gloves when setting up bosses?
- Look at doing outdoor sessions? – easier to socially distance
- Need to buy cleaning products for wiping bows etc.
- Other people must bring their own hand sanitizer – keep one in exec cage?

AOB

Treasurer



- Budget? – rough plan made but no idea of the number of people will be attending
- Info needed for coaching cost

Equipment

- Probably no Merlin trips
- Set up a Teams meeting on equipment?
- Local shop could be used for beginners to buy their stuff
- Could contact Merlin about getting equipment for freshers

Socials

- Maybe have virtual socials
- Pub quiz? – Movie nights? – Bake off?

Meeting adjourned – 6:00pm