



Lancaster University Archery Club
Executive Committee Meeting Minutes

Date- 6th May 2020

Time – 6:30pm

Type of Meeting: Summer Term 1 (Lockdown)

Chair: Rosie Irwin Holbrey

Location: Microsoft Teams

Invitees: Rosie Irwin Holbrey (RIH), Jacob Kellock (JK), Jesse Phillips (JP), Peter Cox (PC), Jack Tuominen (JT), Will Kellett (WK), Sean MacIver (SM), Charlotte Brocksom (CB), Killian Higgins (KH), Alex Gaffney (AG)

Members Present: Rosie Irwin Holbrey, Jacob Kellock, Peter Cox, Jack Tuominen, Will Kellett, Charlotte Brocksom, Killian Higgins, Sean MacIver, Alex Gaffney, Jesse Phillips

Members Absent: Charlotte Brocksom

Non-exec present: Millie Beardsworth, Anna Priestman, Dave Spruce

Agenda:

- welcome exec!
- password changes
- bios
- updating LUSU
- re-affiliation
- any officer reports
- AOB

Motion:

1. Welcome exec
 - a. Exec advised to look at google drive folders as they may contain useful resources from predecessors
 - b. Sam (LUSU lead contact) has been emailed with exec details



2. Passwords and bios

- a. Jesse to change passwords as new exec year begins.
- b. All exec to message Jesse with picture and bio for club website

3. Re-affiliation

- a. Rosie forwarded email to exec
- b. Login and complete by 26th June
- c. Involves important health and safety and legal training

4. Officer's reports

- a. Treasurer (Jacob)
 - i. Re-affiliation asked for new signatories, but cannot change these due to lockdown
 - ii. Not much of a problem because 2 out of 3 signatories staying on exec (Rosie and Jacob), Anna leaving.
 - iii. Leave it until after lockdown
- b. Captain (Peter)
 - i. NEUAL league results in - we came 2nd in senior league and in sportsmanship. 10th in novices (middle-ish of league)
- c. Secretary (Millie handover)
 - i. Charlotte now has access to archery GB
 - ii. Employers liability insurance email - unsure if this applies to us, old exec haven't had to do it before. Rosie will message Jasmine to ask, or email archery GB to see if it applies to uni clubs.

5. AOB

- a. None

Meeting adjourned – 7:05pm