



# **Lancaster University Archery Club**

## **Executive Committee Meeting Minutes**

Date- 1<sup>st</sup> November 2019

Time- 6pm

**Type of Meeting:** Week 4

**Chair:** Rosie Irwin Holbrey

**Location:** Trevor

**Invitees:** Rosie Irwin Holbrey (RIH), Millie Beardsworth (MB), Jacob Kellock (JK), James Phillips (JP), Anna Priestman (AP), Peter Cox (PC), Jack Tuominen (JT), Will Kellett (WK), Jordan Young (JY)

**Members Present:** Rosie Irwin Holbrey, Millie Beardsworth, Jacob Kellock, James Phillips, Anna Priestman, Peter Cox, Jack Tuominen, Will Kellett, Jordan Young

**Members Absent:** N/A

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### **Agenda:**

Officers reports.

General:

\* Back nets

\* Setup and setdown

Safety and Equipment:

\* Merlin trip

\* Equipment talk

\* More equipment?

Captain:

\* LAA

\* NUTC

\* NEAUL match 1

\* novice champs

\* Drivers

Treasurer:

\* Debts

\* Spending money

Training:

\* Training plans

Webmaster:

\* League

\* Unioncloud

Secretary:

\* AGB signups

Socials:

\* Session plan - sweets, costumes, outfits

\* Movie night

\* Christmas meal

***Motion:***

1. Rosie
  - LUSU emails
  - Send from personal account to person and cc archery
  - All on email?
  - Drivers- Alumni cant be drivers for insurance but its on the LUSU website
  - Dave checking
  - Sorted room booking- frankland LT
  - Email from Sam about money
  - £250 for competition fees/ minibus (allocated for now)
2. Jacob
  - Fixed Barclays
3. Peter
  - Drivers
  - Confirm NUTC
  - Freshers to compete
4. James
  - Confirm with LAA
  - Rath dropped out
  - Training- 2 sessions on sights
  - Request for extra materials
  - Registered as a driver
  - Minibus test
5. Anna
  - Emailed merlin for the Saturday
  - Transport- need numbers
6. Will and Jack
  - Contacted pubs for Christmas meal
  - Water Witch and White Cross (2/3)
  - Week 9
  - Compare the menus
7. Millie
  - List of membership
  - AGB needed
  - Anna done
  - Other clubs- who's registered
8. General
  - Friday- nets on the left not all the way across
  - If the nets won't move- move the bosses
  - Start of session- slow starting at half past
  - 2 seniors on either side to help put up bosses

- Rest set up bows
  - Blow whistle at 20 past even if not all the bows up
  - Tell the freshers to set up their bows
9. Safety and Equipment
- Merlin- make a post, get numbers asap- email merlin
  - Work out transport
  - General post on drivers?
  - Equipment talk- 2 weeks before Merlin
  - Week of the 11<sup>th</sup>
  - More equipment? Pay Tom for strings
10. Captain
- LAA- James doing
  - Money from Toby
  - Meeting Point
  - NUTC- £25 on arrival
  - NUUAL match 1
  - List of people
11. Treasurer
- James owed
  - Dave £140
  - Tom £200 for strings
12. Training
- Session plan- sights
  - Right side- Halloween
  - Left- normal training
13. Webmaster
- Union cloud in progress
14. Secretary
- Chase people
  - Sort out Charlotte- Ring AGB
  - Other Clubs- Already registered
15. Social Secretaries
- James buy sweets/ balloons
  - Dress up
  - Movie night (Wednesday)
  - Poll of films
  - Christmas meal- sorting
  - Sponsorship- Water Witch, Robert Gillow

## AOB

- Session Monday- finish earlier
- Announcements- equipment, social, Competitions, set down before you leave



***Meeting adjourned – 6.45pm***