



Lancaster University Archery Club
Executive Committee Meeting Minutes

Date: 17th October 2019

Time: 1pm

Type of Meeting: Week 2

Chair: Rosie Irwin Holbrey

Location: Trevor

Invitees: Rosie Irwin Holbrey (RIH), Millie Beardsworth (MB), Jacob Kellock (JK), James Phillips (JP), Anna Priestman (AP), Peter Cox (PC), Jack Tuominen (JT), Will Kellett (WK), Jordan Young (JY)

Members Present: Rosie Irwin Holbrey (RIH), Millie Beardsworth (MB), Jacob Kellock (JK), James Phillips (JP), Anna Priestman (AP), Peter Cox (PC), Jack Tuominen (JT), Will Kellett (WK), Jordan Young (JY)

Members Absent: N/A

Agenda:

1. Ptrevor
2. Email switchover
3. Coach registration
4. First aid courses
5. Taster session - feedback and amendments
6. NUTC
7. LAA
8. NEUAL match 1
9. Socials
10. Equipment - strings
11. Barclays
12. Budget
13. AGB memberships - newbies and exec
14. Potential handover documents

Motion:

1. PTrevor



- Rhys giving Ptrevor back at LAA
-
2. Email Switchover
- Email account still open
 - Automatic reply
 - Sent to LAA, NEUAL, AGB
 - Switch over account details
-
3. Coach Registration
- Vlada needs registering
 - Up the budget to £800
 - Pay Vlada through LUSU last year
 - Vlada hourly rate- £20 an hour
 - £10 travel cost
 - Not per week
 - A couple per month
 - Every other week, 2 hours
 - Extra at competitions
 - Starting 25th October
 - Term time
 - Public Liability
 - When will contact be sent?
-
4. First Aid Courses
- Need first aiders
 - Announcement
 - Can sign up?
 - LUSU or through James?
 - What first aid is included?
-
5. Taster Sessions
- Phoenix bows too heavy for the smallest- move along
 - Coach to speed up lines
 - Start at 6pm
 - Little safety announcement
 - Need more bobbles
 - Louder at the speeches



- Rosie and James work together to run smoother
- 2 lining people up
- Coach allocated to people
- Millie can't attend
- Ellie on arrow fixing- Anna join
- 2 arrows per end
- Demo not necessary? Can't see
- Sort into lines then demo on each side
- Each coach gives safety intro to own group
- Needs a bit more time

6.NUTC

- Liverpool be there at 9am to start at 9.30am
- Car?
- Train?
- Megabus
- 9th November
- Experienced archer
- Not need to qualify
- Deadline by the end of the month
- How to pay £25 fee per team of 3 (6 people = £50)

7.LAA

- 5 members attending
- 3 unconfirmed
- Bamber Bridge Preston
- Register James as a driver?
- Peter to organise attendance for competitions

8. NEUAL Match 1

- 16/17th November in Chester
- No time or date given yet
- Email NEUAL ask what day?
- Morning? Last time 9am
- Whos going? For transport
- Struggle with LUSU transport- 6 weeks before

9. Socials



- Bar crawl after 2nd taster
- Meeting at county- work down
- Next week non drinking

10. Equipment

- Tom Wilson offered to restock all our strings
- Different colour per length
- 30 strings for £200
- 10 strings per length
- Stocked for whole year
- Year guarantee for non idiot breakages
- Scramble the code on the padlock

11. Barclays

- In theory everything's sorted and should work on the 25th
- Then can pay Tom
- Dave owed for posters

12. Budget

- Additional training money- one extra session plus an extra hour
- 14 for coaching

13. AGB Memberships

- Sit at the back of the hall, collect seniors first then freshers
- Gym membership extensions
- Ask Danielle

14. Potential Handover Documents

- Handover documents create for each role

AOB

- Pay any exec member if only available on a Thursday
- LAA
- Pay to club pay as club

Meeting adjourned – 1.50pm